***New Non-3M Worker Request***

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| Cost Center: |  | Project Name(s) – as listed on timesheets:  **3M MS EDS DWS AM** | | | | | | |  |
| Person Submitting this Request: | | Service Delivery Manager (SDM): | | | | | 3M Functional Supervisor Name: | | |
| Worker Title (KCI): | | |  | | | | 3M Functional Supervisor Person ID: | | |
| Worker Preferred First Name:  **Sophia Grace Lydia** | | | | Worker Last Name (surname):  **D** | | | | | |
| Supplier Name:  **Cognizant Technology Solutions** | | | | | | Worker’s Email Address:  **sophiagracelydia.d@cognizant.com** | | | |
| Former 3M Employee?  Yes  No | | | Former Contractor?  Yes  No | | | | | Start Date: | |
| Location (USA city/state or OUS city/country): | | | | | Computer needed?  Yes  No | | ITSM License Needed?  Yes  No | | |
| Documents to be signed, dated, printed,  and delivered to:  Nebeyou Elias – 224-4S-19 (cube #4P19) | | | Seller Personnel Agreement (Confidentiality Agreement)  Privacy Notice and Consent –Exhibit I – version 1.0 – 5/12/2020  Anti-Bribery – 3/4/11  Non-3M Workforce Access Control Policy – 5/1/2018 | | | | | | |

In addition, the Drug & Alcohol Screening, the Background Screening,

and the Prohibited Parties Screening needs to be completed by your company.

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| **3M Internal Use Only** | | | | | |
| Entered into Workday:  Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_:\_\_\_\_\_ | | User PIN: | | Person ID: | |
| UPIN Activation, AZURE:  Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_:\_\_\_\_\_ | | User PIN  Office 365  ITSM  VPN  Facilities Access \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Asset Assigned (if applicable):  **W\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Asset Transferred (if applicable):  Yes  Date: \_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_ | | Entered on Roster:  Project table  Worker table | | Transferred in Workday:  Yes |